

## Meeting Pack – March 13<sup>th</sup> 2024

### AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes.** To agree and sign the minutes of the Parish Council meeting held on 14<sup>th</sup> February 2024.
4. **Finance Report: To note income received, bank balances and approve March payments (note: additional invoices may be received prior to the meeting).**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm.:** To review and approve recommendations by the Planning Committee. Note due to deadlines applications received prior to the meeting may also be considered.
6. **To update on Banking Status with Lloyds.**
7. **To update on Swarco speed sign status.**
8. **To update on CIL income and investment status.**
9. **To discuss Clerks unused holiday.**
10. **To update on year- end status.**
11. **Kimble Stewart Hall: Report - Cllr Delia Burton.**
12. **Community Board Report (including Rail Bridge Pedestrian Safety Issues) – Cllr James Cripps.**
13. **Marsh Kerbing/Pinch Point Project update –Cllr Williams.**
14. **Correspondence, reports, and Issues (for information only).**
15. **To confirm the date and time of next Parish Council Meeting: 10<sup>th</sup> April 2024.**

*P McBride*

**Pauline McBride**

**Thursday 7th March 2024**

**ITEM 3) Minutes.** To agree and sign the minutes of the Parish Council meeting held on 14<sup>th</sup> February 2024

**Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 14<sup>th</sup> February 2024 at Kimble Stewart Hall at 7.30pm**

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**Attendance:** Cllr Alun Jones, Cllr David Williams, Cllr Delia Burton, Cllr Harvey Alison, Cllr Joanne Bourke, Cllr James Cripps and Clerk Pauline McBride.

**178) Welcome and Apologies:** Apologies were received and accepted from Cllr John Austin. In the absence of Cllr Austin, the meeting was chaired by Cllr Williams.

**179) Declaration of interest in any item on this agenda by a member:** None Declared.

**180) Minutes. To agree and sign the minutes of the Parish Council meeting held on 10<sup>th</sup> January 2024.** Unanimously approved.

**181) Finance Report**

**a) Income Received in January:**

Bank Interest Unity	£268.97
Bank Interest Lloyds	£66.18

**b) Bank Balances - Total Bank Balance as at 31/01/2024 was £177,325.91**

**c) February Payments for Approval**

Pauline McBride	January Salary	£684.94		£684.94
HMRC	PAYE	£4.60		£4.60
SRT	December Litter pick	£120.00	£24.00	£144.00
TBS	Bin Emptying January	£22.00	£4.40	£26.40
Pauline McBride	Expenses January	£44.90		£44.90
SRT	December Litter pick	£120.00	£24.00	£144.00
Cashplus Account	Top up January Expenditure	£17.02	£3.40	£20.42
<b>Total</b>		<b>£1013.46</b>	<b>£55.80</b>	<b>£1069.26</b>

The total pension contribution of £108.87 (Employer £72.58, Employee £36.29) to be collected by direct debit was noted.

It was decided to defer the payment of an invoice from Swarco until the return of Cllr Austin, who would be able to check the specification of the speed signs and authorise payment. In addition, an invoice from BCC re a contribution to Community Board for traffic calming, was also deferred so that Cllr Cripps could investigate whether this had been agreed.

**Apart from the two items mentioned above, the February payments were noted and approved.**

**182) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm. Also, to include update on Stables Farm, Marsh Road.**

23/08171/FUL: Holly Tree Farm, Lower Icknield Way, Great Kimble. Demolition of existing buildings, erection of 7 x residential dwellinghouses (Use Class C3) and 1 x commercial unit with associated access, parking, cycle spaces, hard and soft landscaping. Application is made by Bugler Homes Limited. There was a great deal of discussion around the type and number of houses and the change of usage from industrial to residential. In addition, it was strongly felt that this application was contrary to the neighbourhood plan, **Clerk will comment by 15<sup>th</sup> February that the Parish Council object to this application as it is contrary to the approved Neighbourhood Plan. Additional details of the relevant Neighbourhood Plan sections were provided and included in the objection comments.**

24/05180/FUL: Grove Barn, Grove Lane, Great Kimble, HP17 9TR. Householder application for demolition of two garden outbuildings, construction of home office/garage/carport with first floor playroom and solar panels to front/side, creation of swimming pool to rear. Detached summer room to rear and associated hard and soft landscaping. It was noted that the Parish Council had previously objected and the applicants

have made some attempts to address the comments made. It was felt the proposed new building is still tantamount to a separate dwelling and so it was agreed to ask for a constraint that it is ancillary to the main building and cannot be converted to a separate dwelling in future. **Clerk will comment as agreed.**

24/05271/VCDN: Askett Nurseries, Aylesbury Road, Askett, Buckinghamshire, HP27 9LY. V&R Homes Limited application for variation of conditions 2 (plan numbers) and 4 (materials) attached to 21/05307/FUL (demolition of all existing buildings and erection of a terrace of 3 x 3-bed; 1 x 4 bed, and 2 x detached 4-bed dwellings 1 x detached double carport with associated parking and private amenity space & enhancements to landscaping) to allow for substitution of drawings and alternative materials. It was noted that planning permission had been granted back in 2021 and this minor variation is simply a means of preventing the planning permission lapsing due to length of time. Therefore, there were no objections. **Clerk will provide no comment response.**

The following status changes of applications were noted:

23/07747/FUL: Briarden, Upper Icknield Way, Cadsden, Buckinghamshire HP27 0NA. Conversion of existing traditional stables to ancillary residential accommodation outside of residential curtilage. Application permitted 10/02/2024

Cllrs Burton and Alison updated the Parish Council with their meeting of 19<sup>th</sup> January with CALA homes. A plan was distributed showing numbered sections. Cala had explained they wanted to phase the development, starting with the roadside phase, working backwards through the estate, keeping the one area free to hold materials and equipment until the last phase. Cala were receptive to playground and sensory garden suggestions and had agreed to place fencing around the playground prior to the commencement of the development.

Cllr Bourke updated the Parish Council regarding the latest status on the proposed Solar Farm at Kimblewick. The solicitor engaged by residents opposed to the application, had submitted a further letter chasing numerous queries and requests for clarification previously submitted on 6<sup>th</sup> November. The status still shows as 'awaiting decision'

**183) To update on Banking status with Lloyds.** The Clerk reported that, having visited the local branch yet again, the local Lloyds Personal Banking staff had discovered that Lloyds Business Banking has simply deleted the latest request for the removal of three prior Parish Council signatories. They suggested yet another bank mandate to be completed, signed, and returned via them (as opposed to posting to Lloyds Business Banking). However, the Clerk logged in to discover the process has yet again changed and it now seemed possible to make and have the request authorised on line. The clerk had submitted the on-line request and it had reached Cllrs Williams and Burton for approval. **Clerk will follow up with Lloyds Bank to check if/when the requested signatories are removed.**

**184) To review full list of Fixed Assets.** A full listing of all Fixed Assets had been distributed with the meeting pack. The clerk outlined the two disposals due to vandalism (Slide and Vehicle activated speed sign). It was noted that vandalism had caused around £5000 damage. The clerk outlined that there would be additions to the asset register in February/March due to new speed signs on order and, at some point, receipt of solar panels and a commemorative memorial bench/surround. **Clerk to update Fixed Asset Register if any further additions are received in this financial year.**

**185) To review CIL income and investment status.** The clerk had circulated the CIL income and investment summary with the meeting pack. The summary showed receipts of £109821.93 and investments of £15371.93. Although this leaves a balance of £94439.00 to invest, there is currently circa £26k allocated to speed signs and solar panels. This means the Parish Council will have invested more than that which needs to be invested prior to March 2028. (There are time constraints by which CIL funds need to be invested or they could be reclaimed by the local Council) **Clerk will continue to update the CIL spreadsheet summary and details as and when CIL income is received or invested.**

**186) To review reserves status.** The clerk had circulated a first draft 'proposed reserves' listing with the meeting pack and explained this was a 'first stab' for discussion. The clerk outlined that 'reserves' equate to the bank balance and need to be explained via specific earmarked reserves and any general reserves. Changes discussed and agreed were to add a specific reserve for the jubilee/coronation/memorial structure

which was being commissioned to house the bench and incorporate all the painted pebbles from the coronation BBQ. Additionally, it was thought the Tennis Court proposed reserve was too high and should be reduced by £10k. **Clerk will update the reserves listing and the Scribe accounts system.**

**187) To note precept request for £42k sent to Buckinghamshire County Council in January.** Noted as being maintained at £42k for 4 years, despite inflation.

**188) To note consultation on proposed development of 1000 homes at RAF Halton.** Noted.

**189) Kimble Stewart Hall. Including potential request for funding assistance re fire alarm system.** Cllr Burton had not been able to attend the latest Kimble Stewart Hall meeting but was able to update on the latest information received from Kimbletech re the solar panel installation project.

**190) Community Board Report (including Rail Bridge Pedestrian Safety Issues):** Cllr. Cripps updated the meeting with the difficulties in obtaining agreement on what needs to be done and who is responsible. Buckinghamshire County Council were short of funds and hoped that Government funding would be forthcoming at the point when road upgrades were required to accommodate HS2 and EWR. Community Boards had offered some options on road safety matters in three areas within the Parish and were awaiting a response. In addition, invoices had started to arrive for Parish contributions to the three proposed schemes. **Cllr Cripps will respond to confirm acceptance of the proposed schemes and will also question the requests for contributions.**

**191) Marsh Kerbing/Pinch Point Project update:** Covered by item 190 above.

**192) Correspondence, reports, and issues (for information only).**

Cllr Burton showed the latest designs received for the 'coronation wall' All were very impressed with the design and agreed that it should be situated between the Swan Public House and the playground. This is designed to be a high quality lasting public asset to incorporate the coronation bench and coronation pebbles painted by the children of the Parish at the coronation BBQ. **Cllrs Jones and Burton will proceed to get prices based on this design.**

**193) To confirm the date and time of next Parish Council Meeting: 13<sup>th</sup> March, 2024**

Meeting closed at 8.50pm

Chairman.....

Date:

**ITEM 4) Finance Report: To note income received, bank balances and approve March payments (note: additional invoices may be received prior to the meeting).**

**a) Income Received in February:**

Bank Interest Lloyds £72.96

**b) Bank Balances - Total Bank Balance as at 29/02/2023 was £174,410.25**

The total 'all bank reconciliation' is included separately with this meeting pack for complete transparency.

**c) March Payments for Approval**

Pauline McBride	February Salary	£685.14		£685.14
HMRC	PAYE	£4.40		£4.40
TBS	Bin Emptying February	£22.00	£4.40	£26.40
Margaret Forbes	Rent re bench at The Old Stables	£20.00		£20.00
Robertsons	Post extensions re speed signs	£146.08	£29.22	£175.30
Pauline McBride	Expenses February	£35.90		£35.90
SRT	Litter pick February	£120.00	£24.00	£144.00
Community Impact	Community Buildings Membership	£58.33	£11.67	£70.00
Clear Councils	Annual Insurance Premium	£675.07	£135.02	£810.09
Cashplus Account	Top up February Expenditure	£74.92	£14.98	£89.90
<b>Total</b>		<b>£1841.84</b>	<b>£219.29</b>	<b>£2061.13</b>

Also note direct debit re pension contribution:

Employer contribution - £72.58  
Employee contribution - £36.29  
Total contribution - £108.87

In addition, the two invoices pulled from last months payment run have subsequently been approved and paid. (Bucks County Council £1720.59 re B4009 traffic calming and Swarco £13799.99 re speed signs)

**ITEM 5) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm.**

In addition to the normal parish planning applications and updates, the Parish Council were included as a consultee on the 'Stoke Mandeville Neighbourhood Plan – Publication of plan proposal – Regulation 16 of The Neighbourhood Planning (General) Regulations 2012'

The email from Buckinghamshire County Council was received and sent to all Councilors on 1<sup>st</sup> March 2024 but is included below for easy access within the meeting pack.

Dear Consultee,

## **Stoke Mandeville Neighbourhood Plan – Publication of plan proposal – Regulation 16 of The Neighbourhood Planning (General) Regulations 2012**

Stoke Mandeville Parish Council has produced a Draft Neighbourhood Plan covering the entire parish area. The reason we are writing to you is because you have previously commented

on the neighbourhood plan, or are a statutory body we need to inform.

The Neighbourhood Plan is being publicised in advance of an examination. The consultation period runs until 11:59pm on the 18 April 2024.

The neighbourhood plan documents, comment form and further information can be found on the Your Voice Bucks website:  
<https://yourvoicebucks.citizenspace.com/planning/stoke-mandeville-neighbourhood-plan/>

Please note all comments must be received by 11:59pm on 18 April 2024. Any comments received after this time will not be accepted or taken into account.

Yours sincerely  
The Planning Policy Team